



# CONSEQUENCE

## A One-Day Workshop In Risk Assessment and Risk Profiling For All Specialties

**Course Objectives:** See Following Programme  
**Maximum Number Of Delegates:** 20 or 40  
**Accreditation:** *(Currently awaiting assessment)*

### Introduction

This programme is designed for Directorate Managers, Ward /Department Managers and all members of staff with responsibility for specific areas of risk management such as Health and Safety and Infection Control. It is recommended that as many of these individuals, from discrete areas, as is possible are able to attend the training together as it will be incumbent upon these staff to deliver a comprehensive programme of risk assessment, and a co-ordinated programme for risk reduction within their localities.

### Programme

#### 09.00 Registration

#### 09.15 Introduction to the day and The Risk Management Framework

#### 09.45 Risk Assessment - Includes Interactive and small group work

- Types of risk assessment
- How to plan a risk assessment programme
- The scope of a risk assessment
- How to undertake a risk assessment
- Who should be involved

#### 11.30 Refreshments

#### 11.45 Understanding the cause of hazards identified and risks realised

- Principles of Root Cause Analysis applied to risk assessment
- Fishbone Diagrams
- Change Analysis
- Barrier Analysis
- Human Factor Classification Systems

#### 13.00 Lunch

#### 13.30 Barrier Analysis

Identifying the causes of an identified problem and testing solutions in terms of failsafe.

#### 14.15 Undertaking a Risk Assessment and generating proposed risk reduction plans

- Practical application of methodology in small groups
- This session to include the assessment of risk across corporate issues known to be an issue to the Participants of this workshop

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## Programme continued

### 15.30 Refreshments

### 15.45 Generating a prioritised risk reduction plan and managing your local register - building your Risk profile in to the general management framework

- Cost benefit
- Consensus
- Local versus Corporate Risk Profiles

### 16.30 The summary of core messages and an opportunity for final questions

### 16.45 Close

## Objectives

### To enable participants to:

- ✓ Facilitate a comprehensive assessment of risk in their area of work. (ward, department or directorate)
- ✓ Prioritise their risk profile according to level of risk (formation of the baseline risk register).
- ✓ Explore priority risks for root cause.
- ✓ Develop effective risk reduction strategies.
- ✓ Recognise their responsibility in ensuring that local manageable risks are addressed.
- ✓ Implement a structured process for determining the order in which high priority risks are managed.
- ✓ Monitor the effectiveness of a) the risk reduction implementation programme b) the effectiveness of the measures implemented.
- ✓ Engage in the risk assessment process as a positive activity that will deliver tangible benefits to the safety and quality of the local working and care environment.
- ✓ Cascade the principles and practice of risk assessment and risk management to their teams.

## Style of Delivery

This workshop whilst delivering sound principles and techniques to participants the workshop is highly interactive to maximise the participant's learning and retention of the techniques and concepts covered.

## Required of Participants

In order to make best use of the time available for these workshops participants should be familiar with the standards and criterion that CNST and RPST will assess the Trust against. Participants should also bring to the workshop a list of the areas or issues they consider pose the greatest risk in their departments, wards or directorates. This will enable the group work to be focused on real issues and provide the opportunity for the work undertaken to actively contribute to the delivery of the locally owned risk profiles and reduction plans.



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